

Southern Wiltshire Area Board AGENDA

Place: Alderbury Village Hall, Rectory Road, Alderbury, Salisbury,
Wiltshire, SP5 3AD
Date: Thursday 1 December 2016
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine – (Vice Chairman)	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments available from 6.30pm

The Police will be in attendance from 6.30pm to discuss any issues

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Time
1 Welcome and Introductions	
2 Apologies	
3 Minutes (<i>Pages 3 - 12</i>) To approve and sign as a correct record the minutes of the previous meeting held on Thursday 29 September 2016.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements To receive Chairman's Announcements including: <ul style="list-style-type: none"> • Our Community Matters (JSA) event – 16 February 2017, Winterslow Village Hall, 7pm • Update on Fly Tipping surveillance camera project. 	
6 To note the written reports and updates in the agenda pack or distributed on the night (<i>Pages 13 - 24</i>) <ul style="list-style-type: none"> • Fire & Rescue Service • Wiltshire Council Updates – Wiltshire Online, Healthwatch & CCG • Current consultations http://www.wiltshire.gov.uk/council/consultations.htm 	
7 Matters of community wide interest <ul style="list-style-type: none"> a) Parish Councils and community groups b) Community policing – local issues and priorities <p>In attendance: Inspector Pete Sparrow and PC Matt Holland</p>	7.05pm

8	<p>Rural Crime Partnership</p> <p>To hear about the newly created Rural Crime Partnership (RCP) for Wiltshire and Swindon.</p> <p>Presenter: Joe Power, Secretary to Chair of RCP</p>	7.20pm
9	<p>Area Board Theme: Young People (<i>Pages 25 - 36</i>)</p> <p>a) Child Poverty in Southern Wiltshire – Sarah Heathcote; Head of Child Health Improvement.</p> <p>b) To consider the recommendation to approve £18,663.10 of funding for positive activities.</p> <p>c) What's on offer?</p> <ul style="list-style-type: none"> • Grant funding around £4k left in 2016/17 • Youth club activities funded by the Area Board provided by GoActive, Boomsatsuma and Any Body Can Cook provided at 5 youth clubs across the community area. • Funding and project support encouraging intergenerational activities, linking with the Health & Wellbeing strand of work. 	7.30pm
10	<p>Area Board Theme: Footpaths (<i>Pages 37 - 40</i>)</p> <p>a) Setting up a footpath group</p> <p>b) Alderbury Circular Path - case study, to hear from local Alderbury Footpath Group volunteers Phil Spooner.</p> <p>c) What's on offer?</p> <ul style="list-style-type: none"> • River Bourne Community Farm have 2 days per month (for around 20 months) available to support local footpath work which involved local volunteers. Arrange work days directly with Ben Parker (benparker@riverbournecommunityfarm.org.uk) • Strimmer project (5 of 15 parishes participating) – Area Board funded strimmer, parish councils funded volunteer training. Local footpath group then looks after prioritizing clearance of footpaths in their patch. Interested? Get in touch with Tom Bray. 	7.50pm

- 11 **Area Board Theme: Health & Wellbeing** (*Pages 41 - 44*) **8.10pm**
- a) Toolkit for setting up local Health & Wellbeing Groups
 - b) What's on offer?
 - Grant funding available for Health & Well-being projects of £6,700, as well as £1000 available to go towards volunteer expenses.
Projects such as community lunches, transport, intergenerational etc. can be funded. Interested speak to Tom Bray.
 - Support available to set up mini Health & Well-being group (toolkit, support from Tom Bray)

- 12 **Community Area Transport Group (CATG) Update** **8.30pm**
- To note the report and consider any recommendations for funding arising from the last CATG meeting held on Wednesday 23 November 2016, which will be circulated at the meeting.

- 13 **Community Area Grants** (*Pages 45 - 46*) **8.40pm**
- The Board will consider one application for funding from the Community Area Grant Scheme.

Applicant	Amount requested
Applicant: West Grimstead Village Hall Project Title: West Grimstead Village Hall New Oil Fired Heating System View full application	£4220.00
Funding remaining in 2016/17 (from total budget for year of £39651.30)	£4648.30

Officer: Tom Bray, Community Engagement Manager

- 14 **Close** **9.00pm**

Future Meeting Dates 7.00pm start

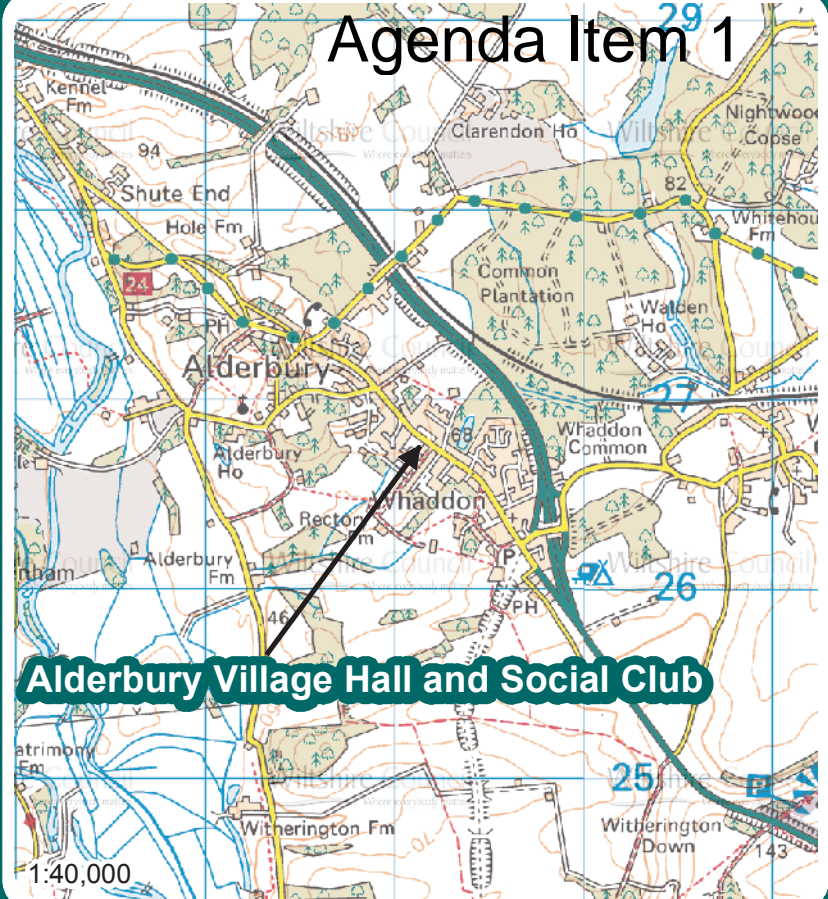
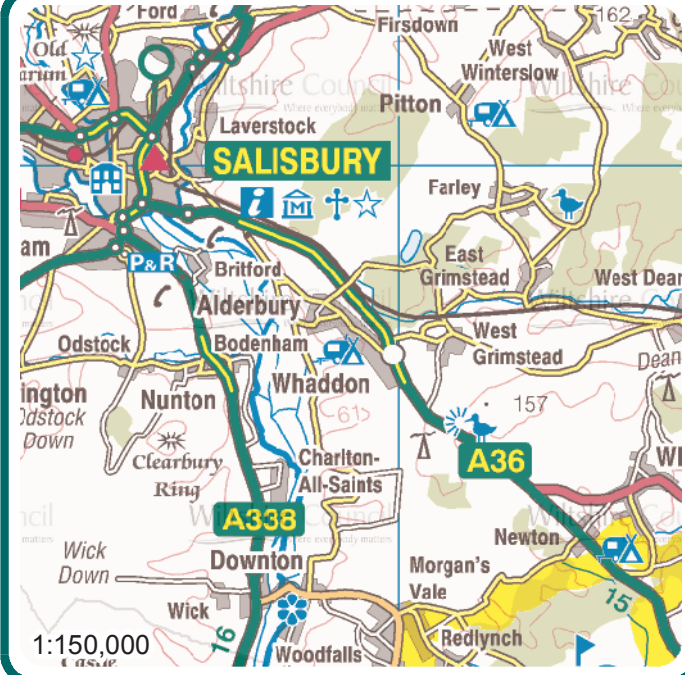
2017

26 January – Trafalgar School, Downton
23 March – Trafalgar School Downton
1 June – Old Sarum Community Centre
27 July – Coombe Bissett Village Hall
28 September – venue tbc
7 December – Whiteparish Memorial Centre

2018

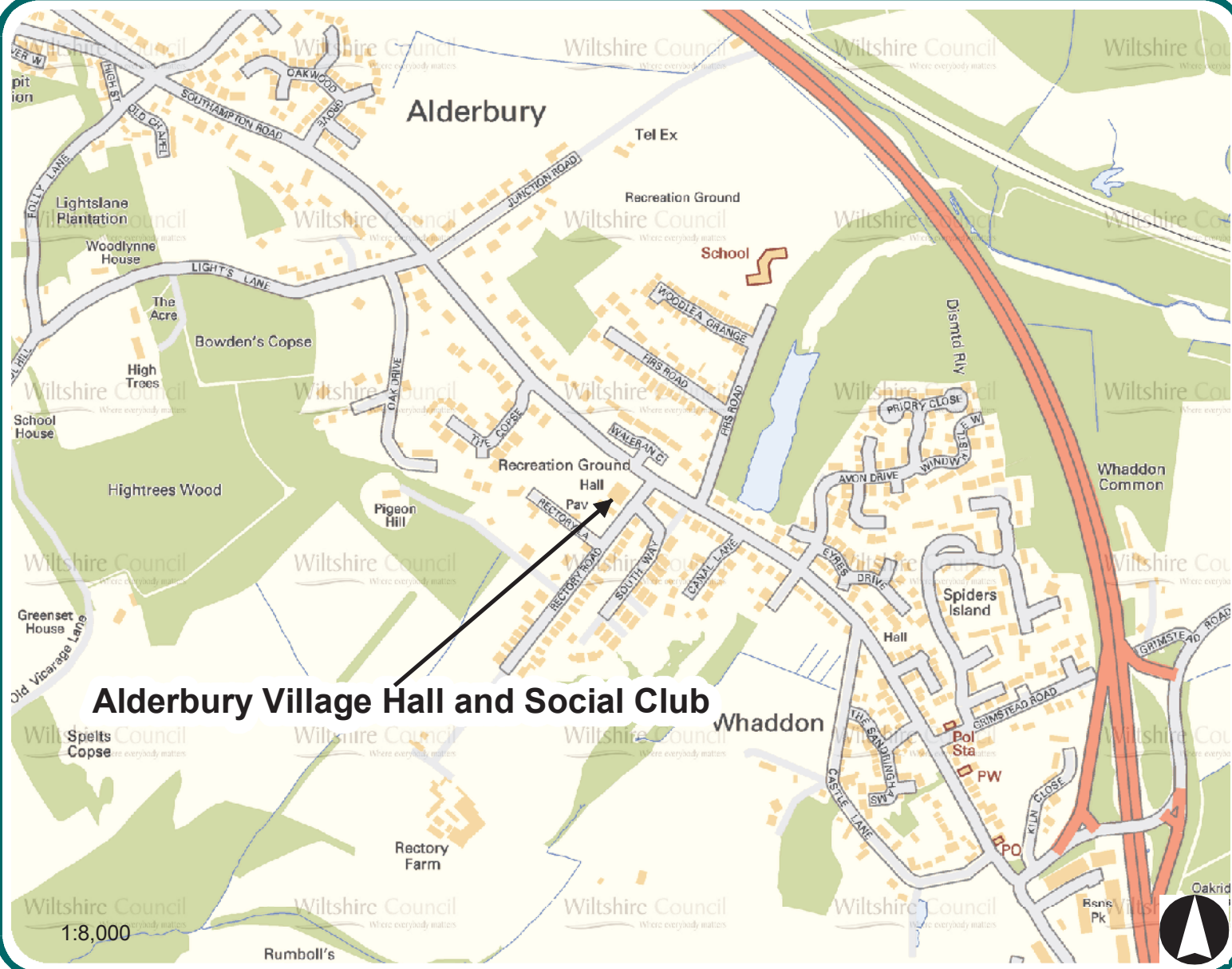
1 February – Alderbury Village Hall
28 March – Trafalgar School, Downton

Agenda Item 1



Alderbury Village Hall and Social Club

**Alderbury Village Hall
and Social Club**
Rectory Road
Alderbury
Salisbury
SP5 3AD



Alderbury Village Hall and Social Club

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Coombe Bissett Village Hall, Shutts Lane, Combe Bissett, Salisbury,
Wiltshire, SP5 4LU
Date: 29 September 2016
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Libby Beale (Senior Democratic Services Officer), Tel: 01225 718214 or (e-mail) elizabeth.beale@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Christopher Devine (Vice Chairman),
Cllr Julian Johnson, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Bill Parks (Head of Local Highways- North)
Tom Bray (Community Engagement Manager)
Libby Beale (Senior Democratic Services Officer)
Adrian Hampton (Head of Local Highways- South)
Peter White (Enforcement Officer)

Town and Parish Councillors

Alderbury Parish Council- Elaine Hartford, Graham Reeder, Alison McGowan
Clarendon Park Parish Council- Keith Rodger
Coombe Bissett Parish Council- Derrick Rattue
Downton Parish Council- Julia Whitmarsh, Bev Cornish, Jane Brentor
Firsdowen Parish Council- Mel Bishop, Brian Edgeley
Grimstead Parish Council- Gill Sowerby, Rosie Willinson, Liz Bayford
Landford Parish Council- John Martin, Joy Proctor
Laverstock and Ford Parish Council- Ron Champion, Chris Burnell
Pitton and Farley Parish Council- Catherine Purves
Redlynch Parish Council- John Blocksidge

West Dean Parish Council- Harry Urquhart
Winterslow Parish Council- Dave Newton, Angela Sillence, Jane Tier

Partners

Wiltshire Police- PC Matt Holland, Inspector Pete Sparrow
Fire and Rescue Service- Sector Inspector Louis Michella

Total in attendance: 49

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>Apologies for absence were received from: Tracy Carter (Associate Director, Waste and Environment).</p>
3	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm the minutes of the previous meeting held on Thursday 28 July 2016.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p><u>Area Board Survey Outcome</u></p> <p>The results of a survey of the Area Board's attendees had been positive, however indicated the public would like to know more about how to feedback into decisions taken centrally by Wiltshire Council. The Chairman encouraged residents to let him know if there were items they would like him to address on future agendas.</p> <p><u>Supporting Parish Councils with Issue Resolution</u></p> <p>Parish councils were encouraged to use their Area Board councillors as a means to progress issues requiring attention with Wiltshire Council. The Area Board could also 'add weight' if necessary.</p> <p><u>Community Hubs</u></p> <p>The Chairman and the CEM had recently met with the Cabinet Member and lead officer for the campus project and explored the opportunity of using village halls as community hubs.</p> <p><u>Settlement Boundary Review</u></p> <p>A review of settlement boundaries was planned for early 2017</p>

Southern Wiltshire Community Profile-

A public meeting would be held on 16 February 2017 at which local residents and stakeholders would look at the profile of the area and what local priorities should be.

The Chairman introduced a delegation for the Board's consideration which would allow the Community Engagement Manager to determine funding requests between Board meetings in matters of urgency.

Resolved:

That in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

And:

Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

6

Current Consultations

Members noted ongoing consultations in respect of:

- Salisbury Cathedral Masterplan
- NGA Broadband
- Council Tax reduction scheme

The Chairman advised the Board would discuss broadband at its next meeting.

7

Community-wide reports

Written updates were available in the agenda pack from the Fire Service and Wiltshire Council about a licensed trade event and offer of mental health workshops.

Louis Minchella, Dorset and Wiltshire Fire and Rescue, updated the meeting that all staff in Salisbury and Wilton had recently undertaken a Dementia Friends session which they had found to be both useful and engaging. Officers had also recently been to community events to raise awareness of fire safety and would soon have a 'Safe and Well' officer to make visits to teach people about being

fire safe in their home. The Service was now looking to recruit new officers and encouraged anyone interested to get in touch. Cllr Devine advised that Ben Ansell would start as the new Fire Chief in December.

A volunteer for Alzheimer's Society encouraged local residents to become involved in setting up 'Safe Places' where people with Dementia, or other vulnerable people, could visit for a rest or support when going about their daily business. The meeting was advised that local businesses had so far responded positively to the scheme. The public were also encourage to obtain 'In Cafe of Emergency (ICE)' cards for vulnerable friends and family members.

The Chairman updated that the community area remained without a youth officer however the Community Engagement Manager was working hard to support youth provision and would bring a youth grant application to the next meeting.

8 Community Policing Model

Sector Inspector, Pete Sparrow, gave a presentation on the new Community Policing Model, which aimed to make efficiencies and improve service for victims of crime by having one officer as point of contact for their case. The new scheme had been piloted in Trowbridge and Warminster and would begin for Southern Wiltshire on 17 October. The new staffing structure to support the model was explained, notably there would be two Community Co-ordinators instead of the traditional Beat Manager. The new model would allow officers to work remotely and in the community and allow officers to be deployed based on demand.

Following questions from the meeting the Inspector agreed to circulate the details of the local team to the Area Board once the posts in the structure had been filled. In response to other questions it was confirmed that a group of drug dealers travelling into the county from London had recently been caught, councillors commended the Police for this work.

Mike Davidson, Wiltshire Neighbourhood Watch Association, invited Wiltshire Police, local councillors and members of the public to join an open forum meeting in November where the new community policing model would be discussed and attendees would consider how Neighbourhood Watch could engage with the Police.

9 Flytipping: Mobile camera solution

Peter White, Enforcement Manager at Wiltshire Council, had been invited to the Area Board in response to local concerns about flytipping in the area. The officer explained where local 'hot spots' were and the work the enforcement team was undertaking to catch the perpetrators. It was acknowledged that fly tipping was a particular problem in this area of the county due to its rural nature.

The officer advised that CCTV surveillance was the best way to catch and

prosecute fly tippers however there was only one camera available for use throughout the county. The meeting was presented with the option to purchase a covert camera for Southern Wiltshire at a cost of £3,100 which would include batteries with a 4 day life.

Members agreed that fly-tipping was a concern for the community and discussed the merits of funding a camera for the area. It was confirmed that the camera could be used in 4 or 5 hotspots in the area and could be available just to Southern Wiltshire if this was the wish of the Area Board. Councillors considered the lifespan of the batteries and it was understood that the camera would record continuously and officers would attend to cameras to ensure they remained charged.

Resolved:

To grant £3,100 for the purchase of a new covert camera system on the condition that it be used only in Southern Wiltshire unless otherwise agreed by the Area Board.

10

Highways and Parish Maintenance

Adrian Hampton, Head of Local Highways at Wiltshire Council, presented to the meeting on local highways priorities and how residents and parish councils should report highways issues using 'My Wiltshire'.

It was explained that the Council was focussing on maintenance priorities therefore road markings and signage would only be re-issued when there was a statutory need to do so. Street sweeping, outside of town centres, would be done on request, meaning that only dirty roads were swept. The officer reassured that grass would be cut once per month and rural verges would be cut once per year, the Council would also soon be doing a big clearance of all gullies.

The officer advised that in order to target maintenance where it was most needed, parish councils and local residents should report work on the My Wiltshire App or via the Council website, an officer would then investigate whether it needed to be addressed. Using an online system was also allowing the council to make savings and invest £1million in the Parish Steward Scheme which would see 20 parish stewards trained to carry out minor highways work in the community.

In response to questions from the floor it was confirmed that parish and town councils could commission extra services, such as grass cutting, from the Council subject to minimum hours and costs. The officer also advised that if highways issues were caused by utility companies recompense could be sought from the companies.

The Chairman thanked Adrian Hampton for his informative presentation.

11

Community Area Transport Group (CATG) Update

Recommendations from the Community Area Transport Group were presented for consideration by the meeting.

Councillors discussed potential speed limit reviews at Landford and the Chairman agreed to investigate this again following a request from the parish council that current speed limits be reviewed by the Cabinet Member. A traffic management scheme at Ford was discussed and the Board considered that it was too high an amount of funding (approximately £12,000) to be given by the Area Board, it was agreed that the CATG should make a bid to Wiltshire Council's central highways budget for funding. It was noted that the parish council had asked the Area Board to defer consideration of funding for speed limit on The Portway until it had been further discussed with the Parish Council.

Resolved:

- **To grant £1,500 to fund additional work on improvements to the crossing in the High St, Downton.**
- **That the Chairman raise the issue of speed limit reviews on locations at Landford with the Cabinet Member for Highways and Transport.**
- **To recommend that the CATG submit a bid to Wiltshire Council's central highways budget for funding for traffic management schemes in Ford.**

Reason: The CATG has insufficient funds to cover this project.

- **To defer consideration of funding for a speed limit on The Portway, Old Sarum to a future meeting of CATG.**

Reason: To allow further discussion by the Parish Council.

12

Youth and Community Area Grants

Members considered an application for youth grant funding from Salisbury Transition City to support a Youth Transition Group event. A representative from the organisation spoke in support of the application, advising it was applying to two other nearby Area Boards for funding and the event would be relevant to residents within a 15mile radius of Salisbury. Councillors were concerned that the event would not reach the parishes within southern Wiltshire, and did not consider the activities to be appropriate for young people ages 13-19. Members did not agree that enough people would be attracted to the event and it should have been advertised more in advance.

Resolved:

- **That that Area Board does not grant funding to Salisbury Transition City.**

Reason: The Board considered that the event had not been sufficiently publicised and would have limited involvement with Southern Wiltshire community area.

Applications to the Community Area Grants Scheme were then considered.

A representative from Salisbury and South Wilts District Scout Council spoke to their application for funding towards a new minibus. Following questions it was confirmed that the Scouts required their own bus as they were often unable to borrow mini buses from local schools, and that the new Scouts minibus would be available for other community groups to use. It was understood that the minibus would seat 3 passengers. Councillors advised that the Board had limited funding left available and therefore could not grant the full amount applied for, however would contribute £3,000 due to it being the final sum needed to allow the new van to be purchased.

An application from Winterslow Village Hall for funding towards stage refurbishment was discussed, councillors agreed that the current stage was very well used however was impractical to assemble and unsafe and therefore could benefit from refurbishment. It was confirmed that the Area Board was asked to consider an application for £4,235.50.

A representative from Whiteparish Memorial Trust spoke to their application for funding towards a new projector, which could attract extra hiring of the hall. The Area Board noted that the Trust had significant levels of reserves and considered that, although the Trust has other projects to fund, the reserves were sufficient to purchase the projector.

A representative from West Grimstead Village Hall spoke to their application for funding towards a new oil-fired heating system, it was considered that this would increase the use of the hall during the winter. Following questions from councillors it was confirmed that the Village Hall had not approached the parish council for a contribution and it was agreed that the application be deferred until this discussion had taken place.

Resolved:

- **To grant Salisbury and South Wilts District Scout Council £3,000 for a minibus replacement project.**
- **To grant Winterslow Village Hall/ Winterslow Drama Group, £4,235.50 for stage refurbishment.**

13	<ul style="list-style-type: none">• That the Area Board does not grant funding to Whiteparish Memorial Trust. <p>Reason: The Area Board considered the projector could easily be funded by the Trust's reserves without impinging on other developments planned for the Hall.</p> <ul style="list-style-type: none">• To defer the application from West Grimstead Village Hall to a future meeting, following discussions with the parish council. <p>Reason: The Area board considered the applicant should also approach the parish council for a contribution to the project.</p> <p><u>Close</u></p> <p>The next meeting of Southern Wiltshire Area Board was to be held on 1 December 2016.</p>
----	---

This page is intentionally left blank



Southern Wiltshire Area Board - Report, 1st December 2016

Community Engagement

Staff at Salisbury have now started collecting and carrying out Safe & Well visits in Salisbury and the surrounding areas.

The station and its' staff are supporting several educational events at local primary schools, run by DWFRS Education Advisors.

The importance of fire safety is a message that can't be delivered too soon, which is why we have a team of education advisors who work with young people across Wiltshire, Bournemouth, Dorset, Poole, Swindon.

At primary school level, education advisors visit classes with structured lesson plans that focus on issues such as the work of the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan, and dialling 999 in an emergency. Older children are also taught why you should never make hoax calls.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

We have also attended recent flu clinics at Salisbury Medical Practice to give out home safety advice and collect referrals for Safe & Well visits.

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Response

Total Fire Calls for Salisbury Fire station; 01/04/16 – 31/10/16.

Category	Callsign	Total Incidents	Category	Callsign	Total Incidents
False Alarm	31P1	182	False Alarm	31P2	26
Fire	31P1	92	Fire	31P2	22
Other	31P1	14	Other	31P2	88
Special Service	31P1	63	Special Service	31P2	12
Total	31P1	351	Total	31P2	148

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance (October 2016);

Appliance	Day (06:00 - 18:00)	Night (18:00 - 06:00)	Total
On –Call (2nd appliance) Sept '16	88.04%	97.45%	92.74%

On-Call Recruitment

A successful recruitment evening was held at Salisbury fire station on the evening of Monday 26th September. A number of interested potential recruits attended and are currently going through the process.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm.

Recent Notable Incidents

Large barn fire in Cranborne involving hay, farm machinery and fertiliser. 10+ fire appliances plus several special appliances.

Fatal road traffic collision, A36, Steeple Langford West. 2 fire appliances from Salisbury and Wilton.

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Calls to Fire Alarms

Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

So far this year the service has received **5,775** alarm calls, however we did not necessarily attend all of these.

Louis Minchella

District Commander, Salisbury and Wilton.

Email: louis.minchella@dwfire.org.uk

Tel: 01722 691251 | Mobile: 07909 893450

Wiltshire Online

Area Board Update – November 2016

Background

The Wiltshire Online programme is designed to provide a fibre broadband service to those premises that commercial providers consider to be financially non-viable. Without Wiltshire Council's investment, approximately 40% of Wiltshire would not have access to superfast broadband. The Council's approach is designed to deliver fibre broadband to the greatest number of premises for the budget available.

To date over 83,000 homes and businesses have access to fibre broadband due to Wiltshire Council's Wiltshire Online investment.

The Intervention Area – Where We Can Invest

The Wiltshire Online project must comply with EU State Aid law to ensure that public money is invested appropriately. As a first step to ensure compliance, Wiltshire Online conducted an Open Market Review with the communications' industry to establish the current broadband infrastructure (basic broadband and Next Generation Access (NGA)) already in place in Wiltshire and where there were plans for investment in such infrastructure in the coming three years. The areas that were not going to be targeted commercially formed what is known as our 'Intervention Area' and it is where, according to EU State Aid law, we are allowed to invest public money in.

To find out if your postcode is in the Intervention Area, you can use the Postcode Checker on the Wiltshire Online website – www.wiltshireonline.org.

Once the Intervention Area had been defined, we looked to BT to design the rollout. When we embarked on the programme in 2012 the broadband gap in Wiltshire was significant and we were aware that unfortunately our investment could not benefit every premises. With this in mind, and knowing Wiltshire Council needed to do something to reduce the gap, the rollout was designed on a 'Best Value for Money' basis - in summary to as many premises as possible with the funds available.

Contract 1 – Update on Progress

Contract 1 is now build complete. The Council has received the final financial claim from BT and the Wiltshire Online delivery team is now working with Broadband Delivery UK (BDUK), Department of Culture, Media and Sport on a robust contract closure and assurance process over the next four months. This process will help to ratify any under-spend in the contract which will then be used to extend our fibre footprint further.

Contract 2 – Update on Progress

Contract 2 commenced March 2016 and will bring a superfast fibre service to over 5000 premises.

Contract 2 is progressing though at a slower pace than Contract 1. As the build enters more rural areas, the challenge becomes greater. For example, fibre cabinets require a power connection and getting power to this new infrastructure can prove problematical.

However, despite these additional challenges, the Wiltshire Online delivery team remain confident that Contract 2 rollout will complete in summer 2017 as planned.

Gain Share

There is a gain share clause in both contracts that brings additional funds back into the contract investment pot to allow the council to extend its build footprint.

Gain share is calculated on the rate of service take-up via the infrastructure deployed through the publically funded Wiltshire Online programme. To date take-up rates on Contract 1 has exceeded expectations. This success has resulted in a gain share proposal from BT to the value of £2.8m which will result in additional build bringing fibre broadband to approximately 3,500 new premises.

The Wiltshire Online delivery team is currently reviewing the proposal for these additional 3,500 premises to ensure it adheres to State Aid principles, represents good value for money, serves premises not yet receiving a good service and that the rate of delivery is achievable.

The Wiltshire Online team is currently working with BDUK (Broadband Delivery UK) and it is hoped that the review can be finished and an announcement regarding the new deployment made very soon. Once we have confirmation of the additional postcodes that will be served as part of the gain share investment, these will be published on the Wiltshire Online website.

Further Broadband Opportunities - Ultrafast Broadband

Wiltshire secured £2m from BDUK's South West Ultrafast Fund and £1m match funding has been secured from the Swindon and Wiltshire Local Enterprise Partnership (SWLEP). The Wiltshire Online delivery team is working closely with Procurement, Legal, BDUK and central government's National Competence Centre with regards the completion of a State Aid compliant and robust procurement exercise.

As previously explained the Intervention Area for Ultrafast will be defined as per EU State Aid Law to ensure that currently unserved premises not in any future commercial build plans will be considered.

The Wiltshire Online team hope to launch the Invitation to Tender (ITT) in the coming weeks with an expectation that the procurement will be completed in spring 2017.

Better Broadband Subsidy Scheme

The scheme is intended to deliver central government's Universal Service Commitment to ensure that homes and businesses have access to download speeds of at least 2Mbps. If premises are not in any of our current plans to receive a fibre broadband service and currently receive less than 2Mbps, then the Better Broadband Scheme might be an option.

This scheme can offer support towards the cost of the equipment and installation of a wireless or satellite broadband connection. If premises are eligible, the resident will be issued with a code that can be redeemed with approved suppliers and which is worth £300 - £350 towards the initial cost.

The vouchers can lend themselves to supporting community solutions if there are multiple premises with access to speeds of less than 2Mbps. The vouchers, whilst they have no monetary value, may be aggregated and put towards a community solution with an approved supplier.

Once an application has been received, the Wiltshire Online team will complete a series of eligibility checks to confirm whether the home or business will feature in the superfast broadband roll-out. Based on these checks, the team will advise whether or not the premises will be eligible to benefit from the scheme.

More information and an online application form can be found on the Wiltshire Online website on the 'Better Broadband Scheme' page.

'When Can I Get It' Registration Service

On the Wiltshire Online website, there is an option for residents to register their details with Wiltshire Online which means that one of the team will email when fibre broadband is available. We would encourage residents to sign up to the service as the quickest way of finding out when fibre broadband is in the area.

Further Information

Further information about the Wiltshire Online programme including a postcode checker, FAQs and updates by exchange area can be found on the Wiltshire Online website – www.wiltshireonline.org.

For specific queries, please contact the team at: broadband@wiltshire.gov.uk



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.

 **Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>

November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year

Report to Southern Wiltshire Area Board
Date of meeting 1 December 2016
Title of report Community Youth Procurement Proposals

Purpose of the Report:

To consider the continuance of the positive activities programme that started in January 2016.

Procurement:

Go Active (Sports) 60 hours	£6500
BoomSatsuma (Arts/Music) 60 sessions	£7,500
Any Body Can Cook 30 sessions & 32 AQA registrations	£4663.10
Total	£18,663.10

Funding situation (Revenue funding 2016/17):

Total revenue budget for young people 2016/17	£30350
Total allocated so far	£7615
Total remaining 2016/17	£22,735
Total remaining if all applications approved above	£4071.90

[Apply for a community youth grant](#)

1. Background

The Area Board took the decision in late 2015 to begin funding Go Active, Boomsatsuma and Any Body Can Cook as part of a procurement programme of positive activities delivered directly to our voluntary led youth clubs in the area. The feedback has been positive and the providers have also gained valuable experience and contacts in the area. We are now looking to continue this programme starting in January 2017.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Engagement Manager has assessed this application agreed it meets safeguarding requirements

9. The provision:

Quotes have been requested from the providers who successfully operated in 2015/16 which was developed off the back off the outcomes of the needs analysis conducted in September 2015. If these applications are successful then we will draw up a new schedule for provision into existing community led youth clubs.

What’s new:

a) Downton’s youth club, run by the Baptist Church, will now be taking advantage of the provision.

b) Targeting areas where there are gaps and particular needs:

This time around the Community Engagement Manager requested an additional quote for ‘pay as you go’ provision so that communities that do not have a voluntary led youth club can buy in extra services whether it be through local funding of youth grants.

Any hours unassigned to youth clubs will be available to use to provide Summer holiday activities.

Application ID	Provider	Project Proposal	Requested
-	Go Active	Sports coaching	£6500
<p>Project description Go Active provide high quality and engaging sporting sessions and can offer a variety of traditional sports such as basketball, football, gymnastics, hockey, tennis, volleyball, badminton, athletics, touch rugby, handball.</p> <p>We also offer a wide range of alternative sports that young people may not usually have the opportunity to engage in; these include archery, fencing, zorb football, Street Surfing, tchoukball, fiitball, dodgeball, urban polo, American football and Battlezone Archery.</p> <p>We can also offer inclusive sports sessions which include goalball, Boccia and seated volleyball.</p> <p>We propose to offer Southern Wiltshire a total of 60 hours. For areas with existing youth</p>			

clubs (Old Sarum, Winterslow, West Dean, Whiteparish and Downton) we will provide 9 hours of delivery within their current youth club set up over the 12 month period. The sports delivered will be a range of alternative and traditional sports and will be suited to each youth group, based on feedback from activities delivered this year and also the venue space available at each site.

For the remaining areas (eg. Alderbury, Landford etc) where there is not a youth group set up, we have 15 hours that can be booked in with us. These hours could be delivered in a variety of ways and settings depending on the needs, groups and events running in each of them. Some possible examples could be:

- Providing activities at the local fete (e.g. zorb football)
- Running alternative activities during the school holidays (e.g. 2 hour sessions offering a few sports)
- Offering sessions to other community programs that engage youth in the area (e.g. explorer scouts, girl guides, football teams)

All our sessions are delivered by experienced and qualified coaches. We can work with each area to put together a programme of activities that cater for the needs and interests of the young people within them.

Suggested recommendation:

That the application meets the grant criteria and is approved for the amount of £6500 subject to the following conditions:

- Go Active provide 60 hours of sports across Southern Wiltshire
- Go Active work with the Community Engagement Manager and leaders of existing provision to set the programme for 2017.
- Go Active does not carry out any lone working
- Go Active, the Community Engagement Manager and the existing youth providers collectively ensure that young people have a consent form filled out and have an emergency contact number and any medical information before joining in with a sports session.

Application ID	Provider	Project Proposal	Requested
-	Boomsatuma	Arts and music sessions	£7500

Project description:

Arts activities for young people at youth groups running at West Dean, Winterslow, Old Sarum, Whiteparish and Downton.

20 x dance workshops of 1.5 hours each. Young people will be taught the varying techniques and styles of street dance, hip hop and break-dance.

20 x Spoken Word workshops of 1.5 hours each working with a professional spoken word artist leading to young people writing and performing their own individual or group pieces.

20 x music workshops of 1.5 hours tailored to the capabilities of the young people. The sessions will focus on the creation and performance of music and song writing. We can provide recording facilities so that final outputs can be recorded.

* Additional sessions are available in any of the above.

**Additional pay per use sessions could be delivered as 2 – 3 hour workshops in graffiti art

or filmmaking and led by a professional practitioner with a youth support worker. These would cost £200 per session (plus a £100 materials budget for graffiti art).

Suggested recommendation:

That the application meets the grant criteria and is approved for the amount of £7500 subject to the following conditions:

- Boomsatsuma provide 60 sessions (1.5 hrs per session) of Arts/Music across Southern Wiltshire
- Boomsatsuma work with the Community Engagement Manager and leaders of existing provision to set the programme for 2017
- Boomsatsuma does not carry out any lone working.
- Boomsatsuma, the Community Engagement Manager and the existing youth providers collectively ensure that young people have a consent form filled out and have an emergency contact number and any medical information before joining in with a session.

Application ID	Provider	Project Proposal	Requested
-	Any Body Can Cook	Cooking	£4663.10

Project description

Cooking activities for young people at youth groups running at West Dean, Winterslow, Old Sarum, Whiteparish and Downton.

Possibly with accreditation opportunities for young people through AQA's unit award scheme. <http://www.aqa.org.uk/programmes/unit-award-scheme>

All young people will be able to share the food at the session or take it home. All will receive a laminated recipe card so they can replicate at home.

Provide: 30 sessions and 32 AQA registrations

Suggested recommendation:

That the application meets the grant criteria and is approved for the amount of £4663.10 subject to the following conditions:

- ABC Cook provide 30 cooking sessions and 32 AQA registrations across Southern Wiltshire
- ABC Cook work with the Community Engagement Manager and leaders of existing provision to set the programme for 2017.
- ABC Cook does not carry out any lone working.
- ABC Cook, the Community Engagement Manager and the existing youth providers collectively ensure that young people have a consent form filled out and have an emergency contact number and any medical information before joining in with a session.

No unpublished documents have been relied upon in the preparation of this report

Report Author Tom Bray, Community Engagement Manager
 Tel: 01722 434252
 Email: tom.bray@wiltshire.gov.uk

Request for Quotation

<p>Description of services / activities required</p>	<p>Go Active provide high quality and engaging sporting sessions and can offer a variety of traditional sports such as basketball, football, gymnastics, hockey, tennis, volleyball, badminton, athletics, touch rugby, handball.</p> <p>We also offer a wide range of alternative sports that young people may not usually have the opportunity to engage in; these include archery, fencing, zorb football, Street Surfing, tchoukball, fiitball, dodgeball, urban polo, American football and Battlezone Archery.</p> <p>We can also offer inclusive sports sessions which include goalball, Boccia and seated volleyball.</p> <p>We propose to offer Southern Wiltshire a total of 60 hours. For areas with existing youth clubs (Old Sarum, Winterslow, West Dean, Whiteparish and Downton) we will provide 9 hours of delivery within their current youth club set up over the 12 month period. The sports delivered will be a range of alternative and traditional sports and will be suited to each youth group, based on feedback from activities delivered this year and also the venue space available at each site.</p> <p>For the remaining areas (eg. Alderbury, Landford etc) where there is not a youth group set up, we have 15 hours that can be booked in with us. These hours could be delivered in a variety of ways and settings depending on the needs, groups and events running in each of them. Some possible examples could be:</p> <ul style="list-style-type: none"> • Providing activities at the local fete (e.g. zorb football) • Running alternative activities during the school holidays (e.g. 2 hour sessions offering a few sports) • Offering sessions to other community programs that engage youth in the area (e.g. explorer scouts, girl guides, football teams) <p>All our sessions are delivered by experienced and qualified coaches. We can work with each area to put together a programme of activities that cater for the needs and interests of the young people within them.</p>
<p>Date (s) service / activity required</p>	<p>01/01/2017 to 31/12/2017</p>
<p>Total cost</p>	<p>Please submit your total cost here £6500 + VAT</p>

Evaluation criteria	Best value - combination of service provided and cost
Terms and conditions	Wiltshire Council's standard terms and conditions apply These are available on www.wiltshire.gov.uk
Payment terms	Payment within 28 days of the invoice date
Quotation required by	DD/MM/YYYY 12:00 midday

Request for Quotation

Description of services / activities required	<p>20 x dance workshops of 1.5 hours each. Young people will be taught the varying techniques and styles of street dance, hip hop and break-dance.</p> <p>20 x Spoken Word workshops of 1.5 hours each working with a professional spoken word artist leading to young people writing and performing their own individual or group pieces.</p> <p>20 x music workshops of 1.5 hours tailored to the capabilities of the young people. The sessions will focus on the creation and performance of music and song writing. We can provide recording facilities so that final outputs can be recorded.</p> <p>* Additional sessions are available in any of the above.</p> <p>**Additional pay per use sessions could be delivered as 2 – 3 hour workshops in graffiti art or filmmaking and led by a professional practitioner with a youth support worker. These would cost £200 per session (plus a £100 materials budget for graffiti art).</p>
Date (s) service / activity required	As required by the client
Total cost	<p>£7,500</p> <p>* Cost per additional session Dance - £75 Music/ Spoken Word £100</p> <p>**These more intensive sessions would cost £200 each including all travel expenses and employment of a youth support worker.</p>
Evaluation criteria	Best value - combination of service provided and cost
Terms and conditions	Wiltshire Council's standard terms and conditions apply These are available on www.wiltshire.gov.uk
Payment terms	Payment within 28 days of the invoice date
Quotation required by	DD/MM/YYYY 12:00 midday

Request for Quotation

Description of services / activities required	<p>Cooking activities for young people at youth groups running at West Dean, Winterslow, Old Sarum, Whiteparish and Downton.</p> <p>Possibly with accreditation opportunities for young people through AQA's unit award scheme. http://www.aqa.org.uk/programmes/unit-award-scheme</p> <p>All young people will be able to share the food at the session or take it home. All will receive a laminated recipe card so they can replicate at home.</p>
Date (s) service / activity required	2017.
Total cost	<p>£4021.50 without AQA scheme £4663.10 with AQA registration for 32 young people Please see attached breakdown of costs.</p>
Evaluation criteria	Best value - combination of service provided and cost
Terms and conditions	<p>Wiltshire Council's standard terms and conditions apply These are available on www.wiltshire.gov.uk</p>
Payment terms	Payment within 28 days of the invoice date
Quotation required by	DD/MM/YYYY 12:00 midday

Winterslow

Travel time £22.50, Mileage £27.00, Session time £70 (session 1.5hours plus 15 mins set up and clear down), Ingredients £15.

Total per session: £134.50

For 6 sessions: £807

Whiteparish

Travel time £22.50, Mileage £28.00, Session time £70 (session 1.5hours plus 15 mins set up and clear down), Ingredients £15

Total per session: £135.50

For 6 sessions: £813

West Dean

Travel time £26.25 Mileage £29.00 Session time £70 (session 1.5hours plus 15 mins set up and clear down) Ingredients £15.00

Total per session: £140.25

For 6 sessions: £840

Old Sarum

Travel time £18.75, Mileage £21.00, Session time £70 (session 1.5hours plus 15 mins set up and clear down), Ingredients £15

Total per session: £124.75

For 6 sessions: £748.50

Downton

Travel time £22.50, Mileage £28.00, Session time £70 (session 1.5hours plus 15 mins set up and clear down), Ingredients £15

Total per session: £135.50

For 6 sessions: £813

AQA Unit award scheme registration

<http://www.aqa.org.uk/programmes/unit-award-scheme>

Total for 32 learners (max 8 per group) @ £20.05 per head

£641.60

We are likely to be able to support individuals to achieve 6-8 unit awards across 6 sessions, which would equate to less than £3 per accreditation. These can be used on CV's to demonstrate skills and experience, supporting employability. Young people can work towards other units during the year as the registration fee is a one off fee regardless of number of units undertaken.

Total for 24 sessions and 32 AQA registrations

£4,663.10

All costs as per 2016 pricing schedule. We operate on a not-for-profit model.

*The Any Body Can Cook Community Interest Company,
73 Westleigh, Warminster, BA12 8NJ.*

Company No: 9608596

Contact: 07881611691 / enquiries@anybodycancook.co.uk

Awarded a Health and Well-being Award 2014 & 2012 by the Royal Society for Public Health

Winner of the 2010 & 2013 Wiltshire Health Improvement Partnership Award for improved healthy eating in children, young people and adults

Toolkit: Circular Paths

Two parishes (Alderbury and Pitton & Farley) have now set up their circular paths in Southern Wiltshire. Also West Dean has set up its very own History Trail in the village which is another great way of encouraging locals and visitors to explore the local area (a 'how to guide' for history trails will be completed soon).

This short toolkit will help you to establish your very own circular path.

1. Establish a footpath group (see our Footpath toolkit). This only needs to be a small group of interested local volunteers.
2. Identify a suitable route that takes in local point of interest. Ensure the route is supported by Parish Council.
3. Audit the route to identify any improvement works that need carrying out.
4. Carry out the upgrades required. Alderbury footpath group, working with the Rights of Way team, installed kissing gates, upgraded stiles; resurfaced difficult areas and way marked the route.
5. Create a map and description of the walk. We have a template below if required. Some areas have installed a permanent display board with a map.
6. Arrange a local 'Grand opening' and guided walk. In both Alderbury and Pitton there was a huge turnout to enjoy the opening of the path.
7. Promote locally in pubs, shops and parish mags.

Good luck!

Toolkit: Circular Paths

****EXAMPLE****

Walk recommended by:
Pitton and Farley Parish
Council



Circular walk from Pitton to Clarendon Palace

With permission from the landlord, cars can be parked at the Silver Plough (01722 712266). Parking is also available at Pitton Village Hall. As a courtesy check parking availability on the website (see below) and follow the link to Facilities, Village Halls and Pitton Booking Calendar. It would be expected that the walkers would patronise the pub in return for the parking.

Further information can be found on:

www.pittonandfarley.co.uk



Pitton Post Office and Stores are open during the week and Saturday and Sunday mornings.



Distance:
5 miles (8km)

Walk difficulty:
Easy

Toolkit: Circular Paths

Dogs must be on a lead in the Clarendon Estate. There is livestock grazing around the palace ruins.

Start Grid Reference:

OS Sheet 184 SU 211 314

Walk description:

From the Silver Plough or the Village Hall take the unmade track with the Village Hall on your right.

Adjacent to the tennis courts, take the path to the left and continue parallel to the track.

At the cottage on your right ignore the path that diverges to the right.

After a slight climb the path passes two memorial seats.

After 100 yards the path joins an unmade track,

ignore the tracks to the left and right.

After approximately half a mile there are sign-posted paths to the left and right. Take the right hand path across the fields into the forest.

Follow the path through the forest, cross the estate road and carry on to where it makes a right turn and then after 200 yards a left turn.

Continue on the path for half a mile passing a path branching to the right. This is the return path to Pitton, but to reach the ruins of Clarendon Palace continue for a further 100 yards. The ruins are quite extensive.

Toolkit: Circular Paths



From the palace there is a walk into Salisbury, but to return to Pitton retrace your steps to the path that branches off to the left. The path becomes a well used track and after a mile passes the estate cottages on the right.

At the lane (The Slateway), by the Pitton pumping station, turn left and then right at the cross roads.

Continue up the hill to the Silver Plough and the Village Hall.



Setting up a local Health & Well-being Group

Southern Wiltshire is made up of 15 Parish Councils. Because of the fragmented nature of the area, we are encouraging local Health & Wellbeing Groups that can focus on specific local actions to tackle the needs of older people, disabled and vulnerable.

Based on the excellent work taking place in Downton and Winterslow we have created this toolkit to help the rest of the parishes in Southern Wiltshire set up their local H&WB group. So far Downton have set up Safe Places, an initiative where businesses display a Safe Places sticker. Safe Places are for people who may feel in need of a little extra help or support for various reasons; for example, during times of anxiety, fear or distress.

About Southern Wiltshire:

Age 81.9 male, 85.5 female
11.2% provide unpaid care
2nd highest recorded dementia
16.5% disability

£ Grant/project funding available: £6,700
Support for volunteer costs: £1000

Who should get involved in the group

You may not get every one of these groups around the table however you might want to call them in depending on the focus of the group. You could just start with some interested local people!

- Existing clubs/organisations not just for older people
- Local surgery
- Pharmacy
- Police
- Community volunteers
- School
- Businesses
- National charities/campaigns (Eg. Alzheimer's Society, Age UK)
- Churches
- Parish councillors
- Local care homes/providers

Tips! Be clear about what you want to achieve

- Focus on realistic outcomes
- Build on any existing projects
- Keep it local and specific to your community

Who are you trying to help?

Eg. Older people, disabled, housebound, dementia etc.

Are there common issues that can be addressed?

Eg. Social Isolation, lack of information, transport and access.

Identify local issues and actions

Eg. Opportunities to socialise, Transport, Support for people with dementia, take a friend to a club day, Safe Places

- Identify local needs and ways of meeting them – make it specific to the village
- Supported projects like:
Set up Dementia Action Alliance and/or Safe Places
- Choose only two or three actions that can be completed – so that progress can be seen

Help is on hand from your Community Engagement Manager, Tom Bray
tom.bray@wiltshire.gov.uk or 01722 434252

Example invitation to an initial meeting:

Supporting people with dementia and other vulnerable people in Downton

I am writing on behalf of Downton Parish Council. As part of the South Wiltshire Area Board programme we have taken a particular interest in supporting services for people with dementia and their carers and plan to widen this further to consider services for older and vulnerable people in the Parish of Downton. In April this year we held a dementia awareness training event which, despite wide local advertising and personal visits to all retail outlets, was not well attended. However, of those that did come, there was a widely held view that local organisations would better understand what might be needed locally to make or keep Downton as a positive place for vulnerable people to live. As a local library staff member or volunteer, I hope that you might be able to give us some direction by either attending a short meeting yourself or asking a colleague or interested contact to come along. You will have had regular contact with people who may have identified issues that affect their independence or make them fearful of contact with others or perhaps just want to know more information or know about other people who feel as they do. This project is not to replace or compete with anything that already exists locally but to share information, identify any gaps and to see what we can do to fill some of those gaps, if they exist, as a community. Although I am organising this on behalf of the Parish Council, I am hoping to act as a catalyst for a community approach and am not planning to increase bureaucracy or 'officialdom' or to make this into a long term set of meetings!

Our proposal is to hold a meeting of no more than 1.5 hours in the Memorial Hall, The Borough, Downton, taking the following approach:

- A very brief introductory presentation
- Introducing the 'safe spaces' idea
- Discussion about what might be needed from local experience
- Identifying local resources
- Agreeing actions
- Agreeing whether another meeting is needed.

The meeting will be held in the Memorial Hall on the **14th July at 2.30**. Please let me know if you will be able to attend (or send another representative) or if you would like any further information.

With best wishes,

Jane

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: West Grimstead Village Hall Project Title: West Grimstead Village Hall New Oil Fired Heating System View full application	£4220.00
Funding remaining in 2016/17 (from total budget for year of £39651.30)	£4648.30

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2081	West Grimstead Village Hall	West Grimstead Village Hall New Oil Fired Heating System	£4220.00
Project Description: The installation of a new modern oil fired heating system with all new fittings to replace the current electrical system and second hand heaters which are inadequate. The new system will heat the Village Hall efficiently thereby ensuring it is warm to the required degree and more comfortable and will also prevent our losing bookings and consequently income caused by complaints that the Village Hall is cold.			
Input from Community Engagement Manager: This project improves a local facility. Matched funding of £4745 is coming from reserves and £525 from Grimstead Parish Council. This applications was deferred at the last meeting as Grimstead PC had not been asked to contribute towards the project. It has now agreed to contribute towards the project.			
Proposal That the Area Board determines the application.			

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Tom Bray
Community Engagement Manager
01722 434252
Tom.Bray@wiltshire.gov.uk